



Oakhyrst Grange School

Oakhyrst Grange School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. At this school we respect and value all children and are committed to providing a caring, friendly and safe environment for our pupils so that they can learn in a relaxed and secure atmosphere. We believe that every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Oakhyrst Grange School. We recognise our responsibility to safeguard all who access school and promote the welfare of all of our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

**The position: KS2 Fully Qualified Full Time Class Teacher from September 2025 or as soon as possible thereafter
(Early Careers Teachers can apply)**

- An ability to teach all subjects to an age appropriate common entrance level would be a great advantage.
- A strong background in pastoral care/well-being would be an advantage
- An ability to teach and lead Forest Schools activities would be an advantage as would strong IT skills.

Responsible to:

The successful candidate will be responsible to the Head and Board of Management.

- To teach such lessons, subjects and activities as required by the school's curriculum.
- To be aware of the requirements and preferably to have experience of the entry demands upon pupils in Years 5 and 6 in gaining next school places.
- To liaise with members of staff responsible for other subjects, to ensure that the children have correct equipment and clothing and are aware of any additional practice or homework, which results from those lessons.
- To attend staff Inset training days. To attend regular staff meetings and additional meetings as required.
- To oversee the pastoral care of the pupils, and the day-to-day organisation of the Form including morning and afternoon registration.
- To monitor pupil's progress and conduct. To record pupils' awards, rewards and sanctions. To keep clear records on the school portal.
- To communicate with parents and/or carers as appropriate and to lead the "meet the teacher" meeting at the end of the previous school year and relevant parents evenings during the year.
- To write regular reports as required under the school's reporting policy.
- To ensure a safe, stimulating and appropriate learning & teaching environment in the Form room. To display the children's work to good effect.
- To escort the Form to and from events and activities where appropriate.
- To submit Curriculum Plans as required by the school's planning and assessment policy. To set and mark classwork and homework regularly and in detail.
- To carry out supervisory duties at break and lunch times for the whole school. To be in charge of a lunch table.
- To cover when required for absent colleagues.
- All teachers are expected to attend the main school functions such as open days, plays / concerts, carol service and prize giving.
- To assist with or run individually an after school club or activity(ies)



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Responsibilities:**In addition:**

To suitably qualified applicants there will be the opportunity to co-ordinate a subject within the school's curriculum.

Annual Salary:

- Oakhyrst Grange pay scale. Salary subject to experience and qualification.
- The position is pensionable with the School's designated provider.
- There is a 50% remission of fees for staff children educated at Oakhyrst Grange.

Details Required:

- Fully completed application form with no gaps in chronological work or out of work history
- Covering letter
- Full CV
- 2 references prior to interview upon request
- Copies of DBS checks, GTC/DfEE numbers, qualification certificates etc. will be required at interview along with three proofs of identity for a school DBS check.

Key dates:

- Closing date for applications – Monday 9th June 2025
- Short-listed candidates will be called for interview on Thursday 19th June 2025